

## MEETING MINUTES

**Meeting Name:** Design Advisory Group 01

**Project Name:** **Madison High School Modernization**

**Project Number:** 4722-01

**Meeting Date:** 12/11/2017

**Meeting Time:** 6:00-8:00pm

**Location:** Madison High School Library

**Attendees:** PPS and Design Team  
(shown in **Bold**)

<b>Jessie Steiger</b>	<b>PPS OSM</b>
<b>Paul Cathcart</b>	<b>PPS OSM</b>
<b>Ayana Horn</b>	<b>PPS OSM</b>
<b>Petra Callin</b>	<b>PPS MHS</b>
<b>Dan Jung</b>	<b>PPS OSM</b>
<b>David Mayne</b>	<b>PPS OSM</b>
<b>Derek Henderson</b>	<b>PPS OSM</b>
<b>Alec Holser</b>	<b>Opsis</b>
<b>Randall Heeb</b>	<b>Opsis</b>
<b>Steve Nelsen</b>	<b>Opsis</b>
<b>Kirstin Justice</b>	<b>Opsis</b>
<b>Bryce Tolene</b>	<b>Opsis</b>
<b>Max Frixione</b>	<b>Opsis</b>
<b>Joann Dao Le</b>	<b>DAO</b>
Nancy Hamilton	NHC
<b>Stephanie Barnhart</b>	<b>NHC</b>

Design Advisory Group Members

Eric Bennett  
**Brian Butenschoen**  
 Yolanda Cabrera  
**Raymond Cheng**  
**Elena Collazo-Santiago**  
 Kelly Dwight  
**Laura Gifford**  
**Maria Paz Herrera**  
**Jim Holstein**  
**Sue House**  
 Chuck Jones  
**Amber Lamadrid**  
 Kathryn Lindstrom  
**Anita Lord**  
 Taylor Marrow III  
 Kelly McCombs  
**Nicolas Meneses**  
**Ana Munoz**  
**Lucy Nobles**  
**Tamara O-Malley**  
**Jennifer Piper**  
**Doug Pruitt**  
 Mark Robb  
**Laura Spidell**  
 Nancy Sullivan  
 Thao Duc Tu  
**David Valenzuela**  
**Chad Whipple**

**Anna Cabello**  
**Adie Cheyne**  
**Ally Shuell**  
**Julian Darion**  
**Max Jacobs-Sherbilor**

The following notes represent our understanding of the discussions during the Meeting. Revisions should be communicated to Opsis Architecture.

Item    Discussion

1.01    Welcome Back and Introductions

Paul Cathcart, PPS Project Manager for the Madison HS Master Plan, provided a brief introduction, and introduced Jessie Steiger, PPS Project Manager. Jessie allowed the following PPS and Design Team Members to introduce themselves:

Portland Public Schools

- o Ayana Horn                    PPS Project Coordinator, Office of School Modernization
- o Dan Jung                      PPS Communications, Office of School Modernization
- o Ayana Horn                    PPS Project Coordinator, Office of School Modernization
- o David Mayne                 PPS Communications, Office of School Modernization

Design Team

- o Alec Holser                    Opsis Architecture, Design Principal
- o Randall Heeb                 Opsis Architecture, Senior Project Architect
- o Steve Nelsen                 Opsis Architecture, Project Manager
- o Kirsten Justice              Opsis Architecture, Senior Interiors
- o Bryce Tolene                 Opsis Architecture, Project Architect
- o Max Frixione                 Opsis Architecture, Architect
- o Joann Dao                     DAO Architecture, Associate Architect
- o Stephanie Barnhart         Nancy Hamilton Consulting

DAG Members

- o Individual DAG team members introduced themselves, and provided a brief explanation as to why they volunteered to participate in the Design Advisory Group.

1.04    Code of Conduct and DAG Charter - Jessie Steiger provided a review of the following:

- o Code of Conduct for team members was reviewed
- o DAG Mission: Advise the Madison Modernization Project Team in developing a comprehensive, equitable integrated and visionary school design with authentic school community engagement
- o DAG Role: Members are part of an advisory committee, providing input to Team Leaders in the decisionmaking process.

1.05    Election of Co-Chairs

- o The role of each Co-Chair Role will be to represent the group as a sounding board, provide help with marketing, attend the leadership DAG-prep meetings to aid in planning, attend Open House events, and help provide clear communication to the community at large.
- o The following three DAG members were selected as Co-Chairs following brief explanations as to why they are volunteering for these positions:
  - Raymond Cheng - City of Portland Resident and Architect. Previous experience for a DAG on Oregon Episcopal School
  - Ana Munoz – Program/Site Use Partner. Member of the Latino community, and participation in the Master Plan process as part of the MPC.
  - Doug Pruitt – High School Cluster parent and Architect.

1.06    Master Plan Update and Schedule

- o Randall Heeb, Senior Project Architect, presented the following
  - overview of the completed Master Plan Process, the current vetting phase of the educational specifications and costing exercise, and due diligence exercises relative to program elements and building improvements.

- Overall Project Schedule:
  - Current Predesign Phase with Master Plan Update and budget is scheduled to be complete, with recommendations to the PPS Board of Directors early 2018
  - General Contractor (CMGC) selection in the Winter of 2018, with construction bidding scheduled for spring of 2019.
  - Students are scheduled to move from Madison to the Marshall Campus in the Fall of 2019.
  - Students return from Marshall to the completed Madison facility in the Fall of 2020.
- Bond Schedule: Dan Jung outlined the overall Bond Schedule:
  - There are (4) Large Projects, and lots of smaller projects in the current Bond
  - Order of Projects: 1. Madison, 1.5 Kellogg, 2 Lincoln, and 3 Benson
  - Health and Safety Improvements are also underway using Bond funds at a number of other facilities
- Alec Holser, Design Principal, reviewed program area relationships being analyzed during the predesign phase, as well as key areas for potential cost savings and other cost options being explored. Budgetary challenges were touched on, specifically the state of the current construction market and their potential impacts to the project, as well as the volatility of escalation on the project budget. Estimated construction costs from the Master Plan as compared to the PPS Madison Budget were reviewed, along with a subsequent outline of Optional Priorities developed in the Due Diligence phase. Further work is being developed and will be presented as part of the Master Plan Update.

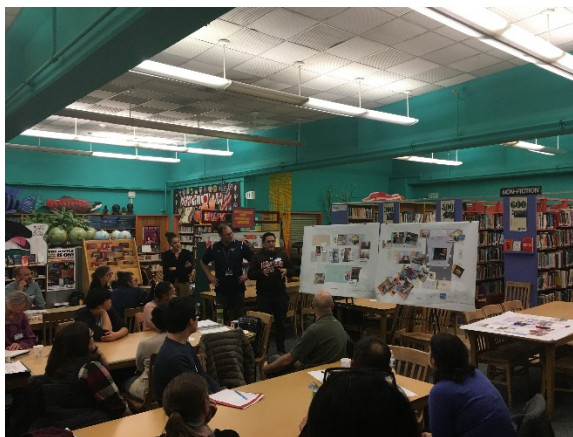
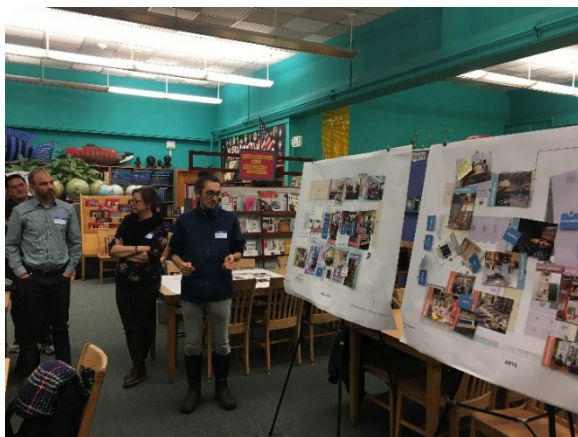
#### 1.07 Group Activity and Report

- Learning Space Interactive – For this exercise, DAG members assembled into (6) individual to explore key areas of the Masterplan. Facilitated by Design Team members, each group participated in a brainstorming session to imagine learning possibilities by the grouping together programs and related spaces with desired features that enhanced those programs or activities. The exercise focused on the following Programs located in two key areas of the facility:
  - Career and Technical Education (CTE) Programs
  - Science
  - Visual and Performing Arts

Groups were provided with “Game Boards” with floor plans located in two key areas of the facility, and “Playing Cards” with images illustrating learning activities or text describing design qualities. Three groups focused on the “STEM” wing, while the balanced focused on the “Arts” area. The goal was to think about ways these spaces work together to support different learning opportunities.



- o Group Interactive Report Back – Each group reported back to the DAG following the brainstorming session, describing their vision.



### Summary Comments

#### CTE Science

- o Make it interesting that attracts students not already engaged
- o Transparent and active – not looking like a typical classroom
- o Place to demonstrate – visible to public or visitors
- o A “home-base” for teachers where teachers can get together within their department is important to create a community – this could have a fridge, printers, coffee, restroom...
- o Labs that open to the outside and a garden
- o Small group learning areas if they are highly transparent and visible
- o Open space for students to work so they are not on the floor in the hallway
- o Flexible and Modular work tables
- o Natural Light
- o Lots of Storage
- o Overhead retractable power
- o Science Balcony – roof top outdoor space

#### Fine and Performing Arts

- o More accessible and visible art and performance space to the public (hard to find now) – Use Commons as a lobby and access point to auditorium
- o Open gallery space
- o Flexible work space that could be used by different groups – scene shop is a dirty makerspace
- o Open student work areas for projects – need mobile white boards, work tables etc – not sitting on the floor
- o Group student work rooms – would they reserve them?
- o Greater connectivity between arts – scattered now
- o Outdoor work area for theater and fine arts

### Group 1 CTE Science



### Group 2 Fine and Performing Arts



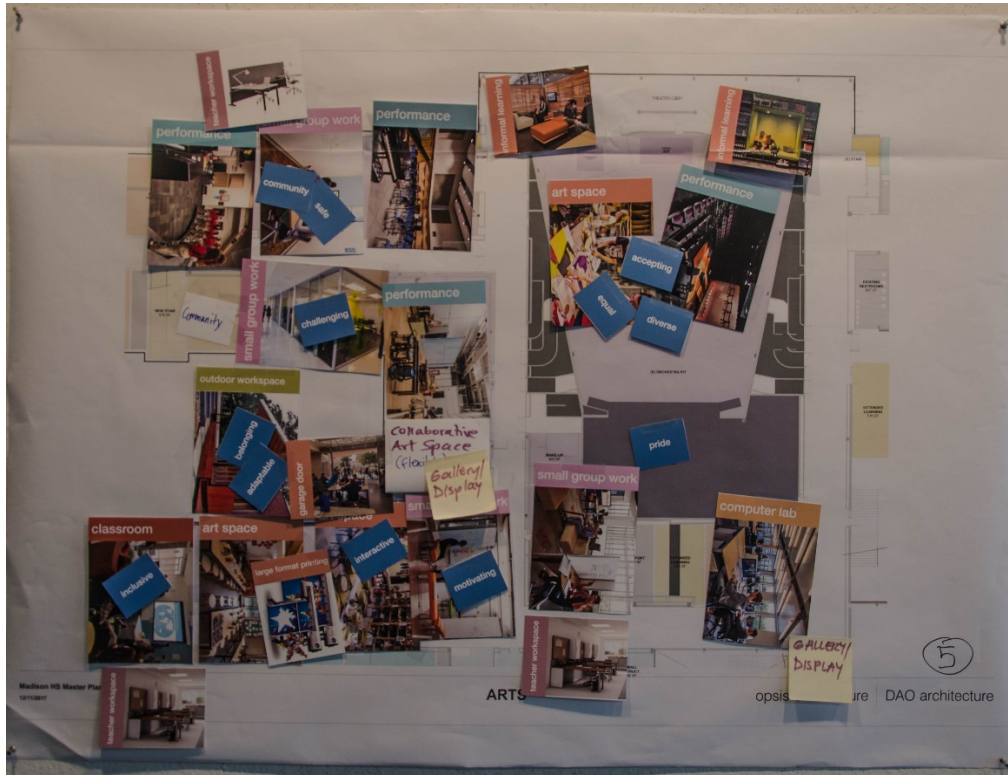
### Group 3 Fine and Performing Arts



### Group 4 CTE Science



**Group 5 Fine and Performing Arts**



**Group 6 CTE Science**



1.08 DAG Next Steps and Public Comment

DAG Meeting 2	January 22	Review MP Update
Final Report to Board	January 23	
Board Master Plan Update Review	February 20	
DAG Meeting 3	February 26	Franklin HS Tour
Optional Meeting	February TBD	Roosevelt HS Tour
DAG Meeting 4	March 19	Design Options
DAG Meeting 5	April 16	Preferred Option
DAG Meeting 6	May 14	Review Schematic Design
DAG Meeting 7 – If Required	September	

End of Meeting Notes